



BOARD OF TRUSTEES
Regular Meeting
February 22, 2017
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
 - A. Presentation (P. DePriest) Assessment Process / Michigan Tax Tribunal Update
6. CLOSED SESSION
7. PUBLIC HEARINGS
 - A. Public Hearing: Ordinance 2017-01: Section 42 Tax Exemption Ordinance for the LARC Community Development Group
 - B. Public Hearing: Ordinance 2017-02: Rezone 4572 E. Valley Rd. R-1 (Rural Residential) to AG
8. PUBLIC COMMENT: Restricted to three minutes regarding issues on this agenda
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – February 8, 2017- regular meeting
 - C. Bills
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
 - G. 2.5.10 Cash Flow Ratio
11. NEW BUSINESS
 - A. Discussion / Action: (Gallinat / P. Depriest): Consider Adoption for Ordinance 2017-01 Section 42 Tax Exemption Ordinance for the LARC Community Development Group
 - B. Discussion / Action: (Gallinat): Consider Adoption for Rezone 4572 E. Valley Rd. R-1 (Rural Residential) to AG (Agricultural) ORD 2017-02
12. MANAGER COMMENTS
13. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
14. FINAL BOARD MEMBER COMMENT
15. ADJOURNMENT

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Norm	Woerle	11/20/2020
2-Chair	Phil	Squatrito	2/15/2020
3-Secretary	Alex	Fuller	2/15/2020
4	Ryan	Buckley	2/15/2019
5-Vice Secretary	John	Zerbe	2/15/2018
6	Denise	Webster	2/15/2020
7	Erik	Robinette	2/15/2018
8	Dwayne	Strachan	2/15/2018
9	Bryan	Mielke	2/15/2018
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Tim	Warner	12/31/2019
2-PC Rep / Vice Chair	Bryan	Mielke	2/18/2018
3-Vice Secretary	Jake	Hunter	12/31/2019
4-Secretary	Mike	Darin	12/31/2019
5	Paul	Gross	12/31/2018
Alt. #1	Andy	Theisen	12/31/2019
Alt. #2	Taylor	Sheahan-Stahl	2/15/2018
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1-Chair	Ronald	Mclvor	12/31/2018
2	James	Thering	12/31/2018
3	Brian	Neyer	12/31/2018
Alt #1	Mary Beth	Orr	1/25/2019
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Laura	Coffee	12/31/2018
2	Mike	Lyon	12/31/2018
3	Jay	Kahn	12/31/2018
4	Phil	Mikus	11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
1	Colin	Herron	12/31/2017
2	Richard	Klumpp	12/31/2017
3	Andy	Theisen	12/31/2017
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2018
2	John	Dinse	12/31/2017
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2019

CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on February 8, 2017 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning, Treasurer Rice, Clerk Cody, Trustees B. Hauck, Lannen, Mikus, and Woerle.

Approval of Agenda

B. Hauck moved **Cody** supported to approve the agenda as presented. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Presentations

Public Hearings

No Public Hearings.

Public Comment - open 7:02 p.m.

No Comments.

Reports/Board Comments

Lannen – Updates from Isabella County Board of Commissioners meeting.

B. Hauck – Updates from the Isabella County Road Commission.

Gunning – Planning Commission Nominations:

Woerle moved **Cody** supported to re-appoint Phil Squattrito to the Planning Commission with term expiring 2/15/2020. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Woerle moved **B. Hauck** supported to re-appoint Alex Fuller to the Planning Commission with term expiring 2/15/2020. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Mikus moved **Lannen** supported to appoint Denise Webster to the Planning Commission with term expiring 2/15/2020. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Rice moved **Cody** supported to appoint Ryan Buckley to the Planning Commission with term expiring 2/15/2019. **Vote: Ayes: 6 Nays: 1. Motion carried.**

Consent Agenda

- A. Communications
- B. Minutes February 8, 2016 – Regular Meeting
- C. Payroll
- D. Bills
- E. Meeting Pay
- F. Fire Reports
- G. 2.2 Treatment of Staff

Rice moved **B. Hauck** supported to approve the consent agenda as presented. **Vote: Ayes: 7 Nays: 0. Motion carried.**

BOARD AGENDA

A. Discussion / Action: (Gallinat / P. Depriest): Ordinance 2017-01 Section 42 Tax Exemption Ordinance for the LARC Community Development Group (Introduction)

Lannen moved **Cody** supported to approve publishing a notice of public hearing for Ordinance 2017-01 for adoption on 2/22/2017. **Vote: Ayes: 7 Nays: 0. Motion carried.**

B. Discussion / Action: (Gallinat): Rezone 4572 E. Valley Rd. R-1 (Rural Residential) to AG (Agricultural) ORD 2017-02 (First Reading)

Woerle moved **B. Hauck** supported to approve publishing a notice of public hearing for Ordinance 2017-02 for adoption on 2/22/2017, as it relates to a change in the zoning map. **Vote: Ayes: 7 Nays: 0. Motion carried.**

C. Discussion / Action: (Stuhldreher): Authorization allowing Township Manager to execute equipment lease agreement

Mikus moved **Rice** supported to approve authorization to the Township Manager to execute the lease agreement with Pitney Bowes regarding the postage meter. **Vote: Ayes: 7 Nays: 0. Motion carried.**

D. Discussion / Action: (Gunning): Meeting Pay per Diem Boards and Commissions.

Discussion held by the Board of Trustees.

E. Continuation Discussion / Action (Woerle): Establish goals, objectives and priorities for projects to be addressed in 2017

Discussion held by the Board of Trustees.

F. Discussion / Action: 3.2 Board Job Description

Discussion held by the Board of Trustees.

MANAGER COMMENTS

Updates to the Board of Trustees: Out of the office week of 2/18/17, S. Teall acting Township Manager; Assessing Department working on sending out assessment notices; Board of Review scheduled to meet - notice will be published/posted at Township/on website; **Rice** moved **Woerle** supported to post a special Joint meeting for the purpose of discussing the Future Land Use Map the Master Plan update with LSL, Planning Commission, EDA, ZBA, and Board of Trustees to be held on 2/28/2017. **Vote: Ayes: 7 Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT - Open 8:46 p.m.

No Comments.

FINAL BOARD MEMBER COMMENTS

Woerle- Commented on Township’s Human Rights Ordinance 2012-06, supporting the rights of Township residents.

B. Hauck – Commented on information sharing to reach out to Township residents.

Lannen- Comment made regarding letter of appreciation to acknowledge expired Board Members and Commissioners.

Rice – Taxes due 2/14/17; Commented on attending the upcoming MTA Conference. Also, commented on the diversity added to Township Boards and Commissions.

Gunning – Commented on the high number of applicants applying for open seats on Township Boards and Commissions.

ADJOURNMENT

Rice moved **Cody** supported to adjourn the meeting at 9:00 p.m. **Vote: Ayes: 7 Nays: 0.**
Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

02/15/2017 03:59 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 02/06/2017 - 02/06/2017

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 101 POOLED CHECKING					
02/06/2017	101	100 (E)	01105	MASTERCARD	4,478.87
02/06/2017	101	101 (E)	01105	VOID	0.00 V
101 TOTALS:					
Total of 2 Checks:					4,478.87
Less 1 Void Checks:					0.00
Total of 1 Disbursements:					4,478.87

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 101 POOLED CHECKING					
02/21/2017	101	102 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	1,675.86
02/09/2017	101	19098	00791	JANE CHAFFEE	375.20
02/22/2017	101	19099	01358	21ST CENTURY MEDIA-MICHIGAN	383.67
02/22/2017	101	19100	00848	APWA, MICHIGAN CHAPTER-MPSI	695.00
02/22/2017	101	19101	00043	ARROW UNIFORM	374.54
02/22/2017	101	19102	00084	B S & A SOFTWARE	850.00
02/22/2017	101	19103	01240	BRAUN KENDRICK FINKBEINER PLC	7,276.00
02/22/2017	101	19104	00095	C & C ENTERPRISES, INC.	144.00
02/22/2017	101	19105	00155	COYNE OIL CORPORATION	581.86
02/22/2017	101	19106	01186	COYNE PROPANE LLC	973.63
02/22/2017	101	19107	01242	CULLIGAN WATER	13.00
02/22/2017	101	19108	01171	DBI BUSINESS INTERIORS	177.16
02/22/2017	101	19109	00176	PATRICIA DEPRIEST	340.90
02/22/2017	101	19110	00201	ELHORN ENGINEERING COMPANY	2,089.50
02/22/2017	101	19111	01426	ENVIRONMENTAL RESOURCE ASSOCIATES	313.73
02/22/2017	101	19112	00231	FOUR SEASON'S EXTERMINATING	40.00
02/22/2017	101	19113	00337	ISABELLA COUNTY TREASURER	66,307.50
02/22/2017	101	19114	00362	KRAPOHL FORD & LINCOLN	39.95
02/22/2017	101	19115	01517	L S L PLANNING	173.75
02/22/2017	101	19116	01455	JENNIFER LOVEBERRY	435.98
02/22/2017	101	19117	01506	MCKENNA ASSOCIATES	7,685.00
02/22/2017	101	19118	01356	MCLAREN CENTRAL MICHIGAN	81.00
02/22/2017	101	19119	00739	THE MORNING SUN	366.60
02/22/2017	101	19120	00494	NORTH CENTRAL LABORATORIES	675.92
02/22/2017	101	19121	00506	MEEKHOF TIRE SALES & SERVICE INC	15.00
02/22/2017	101	19122	01531	KIMBERLY RICE	155.08
02/22/2017	101	19123	00574	SAGINAW VALLEY CHAPTER ICC	60.00
02/22/2017	101	19124	01530	STARBEST CONSTRUCTION	10,762.40
02/22/2017	101	19125	01421	SUPERIOR BUSINESS SOLUTIONS	61.22
02/22/2017	101	19126	01013	USA BLUE BOOK	1,008.16
02/22/2017	101	19127	00703	WASTE MANAGEMENT OF MICHIGAN, INC	1,176.88
02/22/2017	101	19128	01246	WOLVERINE POWER SYSTEMS	4,481.35

101 TOTALS:

Total of 32 Checks:	109,789.84
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	109,789.84

02/15/2017 04:00 PM
 User: SHERRIE
 DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
 CHECK DATE FROM 02/06/2017 - 02/06/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
02/06/2017	101	100 (E)	01105	MASTERCARD	MASTERCARD BEBOW	597.61
					MASTERCARD BEBOW	670.71
					MASTERCARD WALDRON	158.05
					MASTERCARD MCBRIDE	1,840.85
					MASTERCARD MCBRIDE	345.59
					MASTERCARD MCPHERSON	37.09
					MASTERCARD GALLINAT	22.95
					MASTERCARD STUHLREHER	10.00
					MASTERCARD DEPRIEST	36.22
					MASTERCARD DEPRIEST	156.06
					MASTERCARD ROCKAFELLOW	5.99
					MASTERCARD ROCKAFELLOW	21.99
					MASTERCARD MARTINEZ	34.17
					MASTERCARD MARTINEZ	89.98
					MASTERCARD DEARING	263.66
					MASTERCARD DEARING	139.52
					MASTERCARD FUSSMAN	48.43
						<u>4,478.87</u>
02/06/2017	101	101 (E)	01105	VOID	Void Reason: Created From Check Run Process	
						V
101 TOTALS:						
Total of 2 Checks:						4,478.87
Less 1 Void Checks:						<u>0.00</u>
Total of 1 Disbursements:						<u>4,478.87</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
02/21/2017	101	102 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	2010 S LINCOLN RD #GUL STREET LIGHTS	48.39 <u>1,627.47</u> 1,675.86
02/09/2017	101	19098	00791	JANE CHAFFEE	FLEX MEDICAL REIMBURSEMENT-2-2-17	375.20
02/22/2017	101	19099	01358	21ST CENTURY MEDIA-MICHIGAN	ZBA PUBLIC HEARING NOTICES	383.67
02/22/2017	101	19100	00848	APWA, MICHIGAN CHAPTER-MPSI	MAPSI PUBLIC SERVICE INSTITUTE-K SMITH	695.00
02/22/2017	101	19101	00043	ARROW UNIFORM	UNIFORMS UNIFORMS UNIFORMS UNIFORMS	203.43 76.87 47.12 <u>47.12</u> 374.54
02/22/2017	101	19102	00084	B S & A SOFTWARE	ASSESSING TRAINING NEW PROGRAM	850.00
02/22/2017	101	19103	01240	BRAUN KENDRICK FINKBEINER PLC	NEW GRASS APPEAL-DEC 2016 NEW GRASS CIVIL-DEC 2016 GEN LEGAL FEES-DEC 2016	1,688.00 4,703.00 <u>885.00</u> 7,276.00
02/22/2017	101	19104	00095	C & C ENTERPRISES, INC.	PAPER TOWELS FOR WWTP	144.00
02/22/2017	101	19105	00155	COYNE OIL CORPORATION	GAS & FUEL	581.86
02/22/2017	101	19106	01186	COYNE PROPANE LLC	ISABELLA PROPANE	973.63
02/22/2017	101	19107	01242	CULLIGAN WATER	WATER FOR WWTP	13.00
02/22/2017	101	19108	01171	DBI BUSINESS INTERIORS	BATTERIES, BINDER CLIPS FOR DEPOSIT ONLY STAMP BATTERIES FOR BOARD ROOM MIC NOTARY EMBOSSER PENS, BATTERIES CUSTOM STAMP NOTARY	14.39 26.84 4.29 61.98 27.62 <u>42.04</u> 177.16
02/22/2017	101	19109	00176	PATRICIA DEPRIEST	FLEX MEDICAL REIMB 2-9-17	340.90
02/22/2017	101	19110	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE	2,089.50
02/22/2017	101	19111	01426	ENVIRONMENTAL RESOURCE ASSOCIATES	WATER SAMPLES / LAB	313.73
02/22/2017	101	19112	00231	FOUR SEASON'S EXTERMINATING	TWP HALL INTERIOR/EXTERIOR TREATMENT	40.00
02/22/2017	101	19113	00337	ISABELLA COUNTY TREASURER	2010 WATER GO BOND PAYMENT 2009 WWTP BOND PAYMENT	31,415.00 <u>34,892.50</u> 66,307.50
02/22/2017	101	19114	00362	KRAPOHL FORD & LINCOLN	2012 F-250 OIL CHANGE	39.95
02/22/2017	101	19115	01517	L S L PLANNING	MASTER PLAN SERVICES-JAN 2017	173.75
02/22/2017	101	19116	01455	JENNIFER LOVEBERRY	FLEX MEDICAL REIMB 2-9-17	435.98
02/22/2017	101	19117	01506	MCKENNA ASSOCIATES	BLDG OFFICIAL INSP SERV-JAN 2017	7,685.00
02/22/2017	101	19118	01356	MCLAREN CENTRAL MICHIGAN	DRUG SCREENS	81.00
02/22/2017	101	19119	00739	THE MORNING SUN	NEWSPAPER FOR WWTP	366.60
02/22/2017	101	19120	00494	NORTH CENTRAL LABORATORIES	WWTP SUPPLIES	675.92
02/22/2017	101	19121	00506	MEEKHOF TIRE SALES & SERVICE INC	2006 F150 TIRE REPAIR	15.00
02/22/2017	101	19122	01531	KIMBERLY RICE	MTA TRAINING MILEAGE REIMB	155.08
02/22/2017	101	19123	00574	SAGINAW VALLEY CHAPTER ICC	CODE ENFORCEMENT SEMINAR-SOMMER SVCICC MEMBERSHIP-SOMMER	9 45.00 <u>15.00</u>

02/15/2017 04:08 PM
 User: SHERRIE
 DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
 CHECK DATE FROM 02/09/2017 - 02/22/2017

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						60.00
02/22/2017	101	19124	01530	STARBEST CONSTRUCTION	REFUND WATER TAPS NOT NEEDED	10,762.40
02/22/2017	101	19125	01421	SUPERIOR BUSINESS SOLUTIONS	W-2 ENVELOPES	61.22
02/22/2017	101	19126	01013	USA BLUE BOOK	BUBBLER AIR COMPRESSOR	576.50
					TERTIARY TREATMENT	431.66
						<u>1,008.16</u>
02/22/2017	101	19127	00703	WASTE MANAGEMENT OF MICHIGAN, INC	TWP HALL DUMPSTER SERVICE	54.45
					JAMESON PARK DUMPSTER SERVICE	106.61
					5228 ISABELLA-DUMPSTER SERVICE	67.93
					4795 MISSION DUMPSTER SERVICE	46.35
					MCDONALD PARK DUMPSTER	167.99
					WWTP DUMPSTER	733.55
						<u>1,176.88</u>
02/22/2017	101	19128	01246	WOLVERINE POWER SYSTEMS	BROADWAY TOWER	317.00
					ISABELLA WELL SITE	565.00
					SHOP WELL SITE	345.40
					MERIDIAN WELLSITE	325.00
					ISABELLA WELL SITE	328.95
					PUMP STATION #2	290.00
					PUMP STATION #6	540.00
					PUMP STATION #3	610.00
					TRAILER MOUNTED GENERATOR	290.00
					TRAILER MOUNTED GENERATOR	290.00
					PUMP STATION #7	290.00
					TRAILER MOUNTED GENERATOR	290.00
						<u>4,481.35</u>

101 TOTALS:

Total of 32 Checks:
 Less 0 Void Checks:

109,789.84
 0.00

Total of 32 Disbursements:

109,789.84

Charter Township of Union Payroll
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CHECK DATE: February 9, 2017

PPE: February 4, 2017

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	46,802.08
Employer Share Med		668.44
Employer Share SS		2,858.40
SUI		2,727.12
Pension-Employer Portion		3,144.02
Workers' Comp		469.08
Life/LTD		474.92
Dental		1,847.61
Health Care		28,803.86
Cobra/Flex Administration		-
PCORI Fee		-
Total Transfer to Payroll Checking	\$	87,795.53

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	29,937.76
EDDA		
WDDA		
Sewer Fund		32,883.47
Water Fund		24,974.30
Total To Transfer from Pooled Savings	\$	87,795.53

TOTAL TRANSFER FROM POOLED SAVINGS TO PAYROLL ACCOUNT

CONFIRMATION NUMBER: _____ **DATE:** _____

ACH NUMBER: _____ **TIME:** _____

CHARTER TOWNSHIP OF UNION
BOARD MEETING ATTENDANCE RECORD
~~2016~~ 2017

BOARD MEMBER: Lisa Cody

DATE: 2-15-2017

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
1-23-17	City Commission		X	\$ 75 ⁰⁰

SIGNATURE: Lisa Cody

1. This form is filled out by the board member and turned into the Accountant prior to the last pay period of the month. The Accountant will send out a notice via email so everyone knows when it is due each month.
2. Only list those meetings that you have attended.
3. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. As published in the 2013 budget, 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
4. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

Mount Pleasant Fire Department

**Fire Experience Report For Union Township/City of Mt. Pleasant
Period - January 23, 2017 through January 29, 2017**

Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			1
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
		154	Dumpster Fire		
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			1
	311	Medical Assist to EMS Crew	1	3	1
	321	EMS Call excluding Veh. Accident	1	3	1
	322	Motor Vehicle Acc. W/ Injuries			1
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			1
	413	Oil of Combustible Liquid Spill			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			1
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			

	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call	500	Service Call - Other			1
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction	1	3	
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			2
	745	Alarm System Act. - Unintentional	1	3	
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm, Tornado/Hurricane Assessment			
Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			

		Total Response for Union Twp/City	4	12	10

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - January 30, 2017 through February 5, 2017


Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			1
	112	Fires in Structures other than a Building			
	113	Cooking Fire			1
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			1
	131	Passenger Vehicle Fire			1
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			
160	Special Outside Fire, Other				
Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire			
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew	3	7	
	321	EMS Call excluding Veh. Accident	1	7	4
	322	Motor Vehicle Acc. W/ Injuries			2
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries	2	16	2
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
361	Swimming /recreational water area rescue				
3811	Technical rescue standby				
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			
	413	Oil of Combustible Liquid Spill			
	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
443	Breakdown of Light Ballast				
444	Power Line Down				

	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			1
Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	661	EMS call, party already transported			1
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional	1	3	
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional	1	2	1
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm, Tornado/Hurricane Assessment			
Special Incident Type	911	Citizen Complaint			

	9003	Affidavit Issued			
		Total Response for Union Twp/City	8	35	15

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Policy: 2.5.10 Cash Flow Ratio
Type: Internal
Occurrence: Monthly
Date: January 2017

Policy Wording

He or she shall not fail to maintain an adequate level of cash flow.

Manager Interpretation

Manager interprets this policy to indicate that cash availability for the major funds (not including debt retirement or special revenue funds) should not fall below a certain threshold. The threshold amount used for the data and compliance sections of this policy is as follows:

General Fund – 4 months of budgeted expenditures for the current fiscal year

Fire Fund – 3 of the quarterly contract payments due to the City of Mt. Pleasant for fire protection services

East and West DDA Funds – 4 months of normal operational expenditures

Water and Sewer Funds – 2 months of budgeted expenses for the current fiscal year

Justification for reasonability

Cash flow for this report is defined as “liquid cash reserves held by a bank or credit union that can be accessed and utilized on an as needed basis.”

The Township Manager has determined that 4 months of cash reserves is needed for the General Fund because property taxes are collected in December, January, and February, and that accounts for 20% of the revenues for the General Fund. State Revenue Sharing (60% of GF revenues) is received semi monthly thereby giving the township an influx of cash for operations.

For the Fire Fund, 3 quarterly contract payments are required to meet the obligations of the July, October, and January payments prior to the collection of the property tax in the first quarter of each year

For the East and West DDA districts 4 months of cash reserves are needed to meet the normal operations of the East and West Districts. Project costs are not included because they are not reoccurring and will be based on the tax capture amount that will be deposited in the respective funds during the first quarter of each year.

For the Water and Sewer Funds 2 months of cash reserves are needed because 80% of the water and sewer bills are paid in the first two months of each quarter. Bills are sent in January, April, July, and October of each year.

Data used from this report is gathered from the BS&A General Ledger system – report- “Cash Summary by Account for the Charter Township of Union” and is based on the reconciled cash at the end of the previous month.

Policy 2.5.10 continued

Data

<u>Fund</u>	<u>Current cash</u>	<u>Amount required for compliance</u>	<u>Compliant?</u>
GF Total	\$ 3,045,571		
(Restricted-Const)	\$ (21,025)		
GF Unrestricted	\$ 3,024,546	\$ 712,848	Yes
Fire Fund	\$ 1,180,743		
(Fire Truck Reserve)	\$ (350,000)		
FF Unrestricted	\$ 830,743	\$ 513,000	Yes
EDDA	\$ 765,752		
Projects	\$ -0-		
EDDA Unrestricted	\$ 765,752	\$ 58,650	Yes
WDDA	\$ 847,431		
Projects	\$ -0-		
WDDA Unrestricted	\$ 847,431	\$ 85,772	Yes
Sewer Fund	\$ 3,237,392		
Savings 2004 Bond Reserve	\$ (175,871)		
Savings 2011 Bond Reserve	\$ (30,000)		
Savings 2011 Bond RPI Reserve	\$ (61,230)		
Savings 2013 Bond Reserve	\$ (60,000)		
Savings 2013 Bond RPI Reserve	\$ (10,521)		
Sewer Fund Net	\$ 2,899,770	\$ 510,123	Yes
Water Fund	\$ 2,919,707	\$ 334,288	Yes

Compliance

All funds are found to be in compliance.

User: SHERRIE

PERIOD ENDING 12/31/2016

DB: Union

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	END BALANCE	2016	PERIOD	% BDGT
		12/31/2015	AMENDED BUDGET	BALANCE	
		DR (CR)		DR (CR)	USED
Fund 101 - GENERAL FUND					
Revenues					
101-000-402.000	CURRENT PROPERTY TAX	(282,008.53)	301,614.00	(301,614.13)	100.00
101-000-402.001	PROPERTY TAX REFUNDS-MTT	3,244.14	(5,000.00)	837.26	16.75
101-000-402.002	PILOT TAX	(2,927.50)	3,000.00	0.00	0.00
101-000-402.100	PRIOR YEARS PROPERTY TAXES	(79.29)	(2,105.00)	2,103.68	99.94
101-000-420.000	DELQ PERSONAL PROPERTY TAXES	(389.38)	1,000.00	(922.30)	92.23
101-000-425.000	MOBILE HOME PARK TAX	(2,233.00)	2,600.00	(2,548.50)	98.02
101-000-445.000	INTEREST ON TAXES	(19.46)	(800.00)	823.29	102.91
101-000-446.000	3% OR 4% PENALTY ON TAX	(3,234.90)	21,000.00	(21,236.26)	101.13
101-000-447.000	ADMIN FEE-PROPERTY TAX	(137,379.07)	150,000.00	(147,587.97)	98.39
101-000-447.001	ADMIN FEES-REFUNDS MTT BOR	1,712.03	(800.00)	586.88	73.36
101-000-447.050	ADMIN FEE-STATE EDUC TAX(SET)	(7,800.00)	7,765.00	(7,765.00)	100.00
101-000-447.100	ADMIN FEE-PRIOR YEARS	0.00	0.00	33.86	100.00
101-000-475.000	CABLE TV	(80,463.35)	80,000.00	(59,676.32)	74.60
101-000-476.000	BUILDING PERMITS	(128,839.00)	65,000.00	(70,873.93)	109.04
101-000-477.000	RENTAL INSPECTION FEES	(79,252.50)	78,465.00	(78,556.50)	100.12
101-000-478.000	DOG LICENSE REVENUE	(1.00)	3.00	(33.00)	1,100.00
101-000-479.000	ZONING PERMITS	(54,876.00)	8,735.00	(10,795.00)	123.58
101-000-574.000	STATE REVENUE SHARING	(1,005,548.00)	1,010,000.00	(851,756.00)	84.33
101-000-574.100	LIQUOR STATE REVENUE SHARING	(11,567.05)	11,680.00	(11,748.55)	100.59
101-000-574.200	METRO ANNUAL MAINT. FEE	(6,100.56)	7,749.00	(7,749.49)	100.01
101-000-609.000	CONSTR PLAN REVIEW FEES	0.00	700.00	(875.00)	125.00
101-000-626.000	COPIES	(14.75)	0.00	0.00	0.00
101-000-627.000	SERVICES RENDERED FOR EDDA	(8,007.94)	0.00	0.00	0.00
101-000-628.000	LAND DIVISIONS	(1,100.00)	600.00	(500.00)	83.33
101-000-630.000	WEED ABATEMENT SERVICES	(344.25)	1,300.00	(950.75)	73.13
101-000-655.000	FINES & FORFEITURES	(1,356.76)	1,200.00	(1,088.67)	90.72
101-000-665.000	INTEREST EARNED	(14,712.55)	21,000.00	(21,706.74)	103.37
101-000-667.000	RENT - JAMESON HALL	(9,590.00)	6,500.00	(6,040.00)	92.92
101-000-667.100	RENT - McDONALD PARK PAVILION	(1,180.00)	1,360.00	(1,360.00)	100.00
101-000-667.200	RENT - JAMESON PAVILION	(580.00)	420.00	(420.00)	100.00
101-000-667.300	LEASES	(900.00)	900.00	(900.00)	100.00
101-000-671.000	OTHER REVENUE	(4,478.20)	14,128.00	(14,241.91)	100.81
101-000-672.400	REVENUE-STREET LIGHTS SPEC ASSESS	(17,487.34)	15,577.00	(12,921.40)	82.95
101-000-673.000	GAIN ON SALE OF FIXED ASSETS	0.00	6,500.00	(6,500.00)	100.00
TOTAL REVENUES		(1,857,514.21)	1,810,091.00	(1,635,982.45)	90.38
Expenditures					
101	TRUSTEES	90,978.60	88,187.00	81,870.89	92.84
171	SUPERVISOR	27,730.38	36,677.00	31,048.17	84.65
172	TWP MANAGER	40,740.73	53,555.00	51,574.17	96.30
191	ACCOUNTING/GEN ADMIN	137,063.77	150,787.00	142,916.58	94.78
215	CLERK	27,423.37	50,658.04	50,396.29	99.48
228	INFORMATION TECHNOLOGY	33,765.97	36,500.00	35,112.67	96.20
247	BOARD OF REVIEW	3,649.86	6,168.00	4,939.70	80.09
253	TREASURER	33,598.44	34,328.00	31,887.39	92.89
257	ASSESSOR	214,253.16	219,342.00	216,986.11	98.93
262	ELECTIONS	5,268.89	28,320.00	28,365.59	100.16
265	TWP HALL & GROUNDS	56,899.24	60,450.00	52,568.59	86.96
266	LEGAL/ATTORNEY	2,445.00	20,000.00	27,023.85	135.12
330	LIQUOR CONTROL	10,565.92	11,753.00	10,760.94	91.56
371	BUILDING	48,114.60	101,553.00	109,676.11	108.00
372	ZONING	47,179.91	50,363.00	51,946.68	103.14
373	RENTAL INSPECTIONS	157,320.03	123,725.00	118,430.81	95.72
441	PUBLIC WORKS	268,752.87	499,813.00	446,212.41	89.28
721	PLANNING	18,376.35	20,528.00	19,193.51	93.50
722	ZONING BOARD OF APPEALS	2,980.46	3,635.00	3,140.82	86.40
751	PARKS & RECREATION	165,700.13	128,691.00	117,517.39	91.32
901	CAPITAL OUTLAY	62,899.35	44,800.00	44,321.13	98.93
TOTAL EXPENDITURES		1,455,707.03	1,769,833.04	1,675,889.80	94.69
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,857,514.21	1,810,091.00	1,635,982.45	90.38
TOTAL EXPENDITURES		1,455,707.03	1,769,833.04	1,675,889.80	94.69
NET OF REVENUES & EXPENDITURES		401,807.18	40,257.96	(39,907.35)	99.13

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015 DR (CR)	2016 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 206 - FIRE FUND					
Revenues					
206-000-402.000	CURRENT REAL PROPERTY TAX	(592,306.92)	603,580.00	(603,580.60)	100.00
206-000-402.001	PROPERTY TAX REFUNDS-MTT	6,814.31	(12,500.00)	1,686.96	13.50
206-000-402.002	PILOT TAX	(5,855.01)	6,000.00	0.00	0.00
206-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	(100.00)	39.04	39.04
206-000-420.000	DELQ PERSONAL PROPERTY TAXES	(360.57)	1,000.00	(989.61)	98.96
206-000-445.000	INTEREST ON TAXES	(40.93)	25.00	(58.72)	234.88
206-000-600.200	FIRE PROTECTION - EDDA	(61,917.40)	60,776.00	(60,775.00)	100.00
206-000-600.300	FIRE PROTECTION - WDDA	(39,022.56)	37,316.00	(37,316.28)	100.00
206-000-665.000	INTEREST EARNED	(5,022.57)	7,300.00	(7,329.87)	100.41
206-000-671.100	REVENUE-STATE REIMBURSEMENT	0.00	0.00	(6,347.24)	100.00
TOTAL REVENUES		(697,711.65)	703,397.00	(714,671.32)	101.60
Expenditures					
336	FIRE DEPARTMENT	654,900.00	669,300.00	669,300.00	100.00
TOTAL EXPENDITURES		654,900.00	669,300.00	669,300.00	100.00
Fund 206 - FIRE FUND:					
TOTAL REVENUES		697,711.65	703,397.00	714,671.32	101.60
TOTAL EXPENDITURES		654,900.00	669,300.00	669,300.00	100.00
NET OF REVENUES & EXPENDITURES		42,811.65	34,097.00	45,371.32	133.07

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015 DR (CR)	2016 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 248 - EDDA OPERATING					
Revenues					
248-000-402.000	CURRENT PROPERTY TAX	(414,711.78)	426,099.00	(426,383.74)	100.07
248-000-402.001	PROPERTY TAX REFUNDS-MTT	0.00	(5,000.00)	1,872.89	37.46
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	0.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	(67.84)	2,500.00	(2,149.37)	85.97
248-000-573.000	STATE AID REVENUE	0.00	0.00	(70,565.75)	100.00
248-000-665.000	INTEREST EARNED	(3,607.75)	1,800.00	(1,883.75)	104.65
248-000-671.000	OTHER REVENUE	(263.50)	500.00	(101.09)	20.22
TOTAL REVENUES		(418,650.87)	426,149.00	(499,210.81)	117.14
Expenditures					
000	NONE	1,260,310.20	639,678.00	560,354.31	87.60
336	FIRE DEPARTMENT	61,917.40	60,776.00	60,775.00	100.00
TOTAL EXPENDITURES		1,322,227.60	700,454.00	621,129.31	88.68
Fund 248 - EDDA OPERATING:					
TOTAL REVENUES		418,650.87	426,149.00	499,210.81	117.14
TOTAL EXPENDITURES		1,322,227.60	700,454.00	621,129.31	88.68
NET OF REVENUES & EXPENDITURES		(903,576.73)	(274,305.00)	(121,918.50)	44.45

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015 DR (CR)	2016 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 250 - WDDA OPERATING					
Revenues					
250-000-402.000	CURRENT PROPERTY TAX	(499,594.05)	457,663.00	(457,662.49)	100.00
250-000-402.001	PROPERTY TAX REFUNDS-MTT	1,038.41	(8,500.00)	8,337.74	98.09
250-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	0.00	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	(281.65)	400.00	(641.12)	160.28
250-000-573.000	STATE AID REVENUE	0.00	0.00	(6,837.57)	100.00
250-000-665.000	INTEREST EARNED	(1,306.34)	1,800.00	(1,734.91)	96.38
TOTAL REVENUES		(500,143.63)	451,613.00	(458,538.35)	101.53
Expenditures					
000	NONE	0.00	1,375.00	0.00	0.00
336	FIRE DEPARTMENT	39,022.56	37,317.00	37,316.28	100.00
996	TRANSFER OUT	220,000.00	220,000.00	220,000.00	100.00
TOTAL EXPENDITURES		259,022.56	258,692.00	257,316.28	99.47
Fund 250 - WDDA OPERATING:					
TOTAL REVENUES		500,143.63	451,613.00	458,538.35	101.53
TOTAL EXPENDITURES		259,022.56	258,692.00	257,316.28	99.47
NET OF REVENUES & EXPENDITURES		241,121.07	192,921.00	201,222.07	104.30

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015 DR (CR)	2016 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 288 - TRIBAL 2% GRANTS FUND					
Revenues					
288-000-502.006	RIVER RD-WHITEVILLE TO LINCOLN	(104,717.00)	0.00	0.00	0.00
288-000-502.007	RIVER RD-LINCOLN TO CRAWFORD	(94,947.00)	0.00	0.00	0.00
288-000-665.000	INTEREST EARNED	(1,080.81)	950.00	(931.01)	98.00
TOTAL REVENUES		(200,744.81)	950.00	(931.01)	98.00
Expenditures					
728	ECONOMIC DEVELOPMENT	96,135.36	570,125.00	570,125.00	100.00
TOTAL EXPENDITURES		96,135.36	570,125.00	570,125.00	100.00
Fund 288 - TRIBAL 2% GRANTS FUND:					
TOTAL REVENUES		200,744.81	950.00	931.01	98.00
TOTAL EXPENDITURES		96,135.36	570,125.00	570,125.00	100.00
NET OF REVENUES & EXPENDITURES		104,609.45	(569,175.00)	(569,193.99)	100.00

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015 DR (CR)	2016 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
590-000-456.000	HOOKUP FEE	(171,650.50)	210,000.00	(210,002.73)	100.00
590-000-627.000	SERVICE	(1,249,430.11)	1,249,656.00	(1,253,544.84)	100.31
590-000-627.100	DELINQUENT SEWER	0.00	(2,350.00)	2,341.07	99.62
590-000-628.000	INSPECTIONS	0.00	1,200.00	(1,200.00)	100.00
590-000-655.000	FINES & FORFEITURES	(35,941.84)	25,000.00	(30,349.61)	121.40
590-000-665.000	INTEREST EARNED	(12,293.58)	19,000.00	(17,841.79)	93.90
590-000-665.003	INTEREST EARNED - BOND RESERVES	(253.35)	600.00	(637.71)	106.29
590-000-669.001	INTEREST EARNED - SPECIAL ASSESSMENTS	(4,699.43)	5,000.00	(23,761.93)	475.24
590-000-670.000	DEBT RETIREMENT	(1,059,341.23)	1,060,162.00	(1,061,282.67)	100.11
590-000-670.100	DEBT SERVICE (SEWER 1) CITY ANNEX	(2,700.00)	1,000.00	(1,050.00)	105.00
590-000-671.000	OTHER REVENUE	(2,876.08)	6,700.00	(6,755.83)	100.83
590-000-673.000	GAIN ON SALE OF FIXED ASSETS	(554.21)	9,138.00	(9,138.00)	100.00
TOTAL REVENUES		(2,539,740.33)	2,585,106.00	(2,613,224.04)	101.09
Expenditures					
529	O & M EXPENDITURES	452,551.03	570,723.00	519,405.06	91.01
530	SEWER LIFT STATIONS	29,355.77	151,000.00	116,410.64	77.09
588	VEHICLE EXPENDITURES	15,158.96	49,700.00	33,667.24	67.74
611	WWTP	771,227.20	937,846.00	775,782.44	82.72
906	DEBT SERVICE	313,552.74	307,432.00	303,537.27	98.73
960	DEPRECIATION EXPENSE	574,614.18	700,000.00	0.00	0.00
TOTAL EXPENDITURES		2,156,459.88	2,716,701.00	1,748,802.65	64.37
Fund 590 - SEWER FUND:					
TOTAL REVENUES		2,539,740.33	2,585,106.00	2,613,224.04	101.09
TOTAL EXPENDITURES		2,156,459.88	2,716,701.00	1,748,802.65	64.37
NET OF REVENUES & EXPENDITURES		383,280.45	(131,595.00)	864,421.39	656.88

User: SHERRIE

PERIOD ENDING 12/31/2016

DB: Union

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015 DR (CR)	2016 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
591-000-450.000	WATER SALES	(1,287,032.18)	1,300,000.00	(1,337,229.27)	102.86
591-000-450.100	BULK WATER SALES	(1,020.00)	3,200.00	(3,132.13)	97.88
591-000-450.200	FINAL READ	(1,785.00)	1,650.00	(1,755.00)	106.36
591-000-450.300	TURN-OFF	(3,150.00)	2,200.00	(2,550.00)	115.91
591-000-452.000	LATERALS	(2,937.60)	5,950.00	(5,946.96)	99.95
591-000-454.000	BENEFIT FEES	(38,955.00)	44,000.00	(44,474.25)	101.08
591-000-459.000	REVENUE-HOOK UP FEE	(78,499.90)	104,200.00	(89,831.40)	86.21
591-000-479.000	REVENUE-REPLACEMENT METERS	0.00	50.00	0.00	0.00
591-000-628.000	INSPECTIONS	0.00	2,700.00	(1,800.00)	66.67
591-000-655.000	FINES & FORFEITURES	(21,103.64)	20,000.00	(19,885.66)	99.43
591-000-665.000	INTEREST EARNED	(13,097.10)	17,500.00	(17,781.61)	101.61
591-000-667.300	LEASES - TOWER RENTAL	(40,118.65)	40,000.00	(37,395.42)	93.49
591-000-669.001	INTEREST EARNED-SPEC ASSESS	(9,772.80)	6,911.00	(15,070.78)	218.07
591-000-671.000	OTHER REVENUE	(21,180.65)	3,000.00	(3,433.86)	114.46
591-000-672.500	REVENUE-SPECIAL ASSESS	(30,817.56)	9,682.00	0.00	0.00
591-000-673.000	GAIN ON SALE OF FIXED ASSETS	(1,594.79)	500.00	(598.00)	119.60
TOTAL REVENUES		(1,551,064.87)	1,561,543.00	(1,580,884.34)	101.24
Expenditures					
536	WATER O & M	856,339.92	969,645.00	943,494.73	97.30
537	WATER WELLS	8,310.06	50,500.00	39,168.90	77.56
538	TREATMENT PLANT	47,221.20	76,000.00	69,743.73	91.77
539	WATER TOWER	13,550.71	60,000.00	23,757.43	39.60
588	VEHICLE EXPENDITURES	12,768.90	33,550.00	34,425.62	102.61
906	DEBT SERVICE	68,786.48	67,284.00	66,755.41	99.21
960	DEPRECIATION EXPENSE	292,742.39	300,000.00	0.00	0.00
TOTAL EXPENDITURES		1,299,719.66	1,556,979.00	1,177,345.82	75.62
Fund 591 - WATER FUND:					
TOTAL REVENUES		1,551,064.87	1,561,543.00	1,580,884.34	101.24
TOTAL EXPENDITURES		1,299,719.66	1,556,979.00	1,177,345.82	75.62
NET OF REVENUES & EXPENDITURES		251,345.21	4,564.00	403,538.52	8,841.77
TOTAL REVENUES - ALL FUNDS		7,765,570.37	7,538,849.00	7,503,442.32	99.53
TOTAL EXPENDITURES - ALL FUNDS		7,244,172.09	8,242,084.04	6,719,908.86	81.53
NET OF REVENUES & EXPENDITURES		521,398.28	(703,235.04)	783,533.46	111.42

User: SHERRIE

PERIOD ENDING 01/31/2017

DB: Union

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	END BALANCE	2017	PERIOD	% BDGT
		12/31/2016	AMENDED BUDGET	BALANCE	
		DR (CR)		DR (CR)	USED
Fund 101 - GENERAL FUND					
Revenues					
101-000-402.000	CURRENT PROPERTY TAX	(301,614.13)	305,000.00	(131,261.01)	43.04
101-000-402.001	PROPERTY TAX REFUNDS-MTT	837.26	(3,000.00)	0.00	0.00
101-000-402.002	PILOT TAX	0.00	3,000.00	0.00	0.00
101-000-402.100	PRIOR YEARS PROPERTY TAXES	2,103.68	(1,000.00)	0.00	0.00
101-000-420.000	DELQ PERSONAL PROPERTY TAXES	(922.30)	1,000.00	(98.17)	9.82
101-000-425.000	MOBILE HOME PARK TAX	(2,548.50)	2,500.00	607.00	(24.28)
101-000-445.000	INTEREST ON TAXES	823.29	0.00	10.28	100.00
101-000-446.000	3% OR 4% PENALTY ON TAX	(21,236.26)	4,000.00	65.98	(1.65)
101-000-447.000	ADMIN FEE-PROPERTY TAX	(147,587.97)	145,000.00	(44,446.70)	30.65
101-000-447.001	ADMIN FEES-REFUNDS MTT BOR	586.88	(300.00)	0.00	0.00
101-000-447.050	ADMIN FEE-STATE EDUC TAX (SET)	(7,765.00)	7,765.00	0.00	0.00
101-000-447.100	ADMIN FEE-PRIOR YEARS	33.86	0.00	0.00	0.00
101-000-475.000	CABLE TV	(59,676.32)	79,900.00	0.00	0.00
101-000-476.000	BUILDING PERMITS	(70,873.93)	75,000.00	(1,902.63)	2.54
101-000-477.000	RENTAL INSPECTION FEES	(78,556.50)	79,000.00	(55,552.00)	70.32
101-000-478.000	DOG LICENSE REVENUE	(33.00)	0.00	0.00	0.00
101-000-479.000	ZONING PERMITS	(10,795.00)	40,000.00	(550.00)	1.38
101-000-574.000	STATE REVENUE SHARING	(851,756.00)	1,017,548.00	0.00	0.00
101-000-574.100	LIQUOR STATE REVENUE SHARING	(11,748.55)	11,000.00	0.00	0.00
101-000-574.200	METRO ANNUAL MAINT. FEE	(7,749.49)	7,700.00	0.00	0.00
101-000-609.000	CONSTR PLAN REVIEW FEES	(875.00)	0.00	(125.00)	100.00
101-000-628.000	LAND DIVISIONS	(500.00)	500.00	0.00	0.00
101-000-630.000	WEED ABATEMENT SERVICES	(950.75)	500.00	(394.88)	78.98
101-000-655.000	FINES & FORFEITURES	(1,088.67)	1,500.00	(99.00)	6.60
101-000-665.000	INTEREST EARNED	(21,706.74)	10,000.00	(1,981.88)	19.82
101-000-667.000	RENT - JAMESON HALL	(6,040.00)	5,000.00	0.00	0.00
101-000-667.100	RENT - McDONALD PARK PAVILION	(1,360.00)	1,500.00	(440.00)	29.33
101-000-667.200	RENT - JAMESON PAVILION	(420.00)	750.00	(40.00)	5.33
101-000-667.300	LEASES	(900.00)	900.00	(900.00)	100.00
101-000-671.000	OTHER REVENUE	(14,241.91)	1,000.00	0.00	0.00
101-000-672.400	REVENUE-STREET LIGHTS SPEC ASSESS	(12,921.40)	15,000.00	(10,423.28)	69.49
101-000-673.000	GAIN ON SALE OF FIXED ASSETS	(6,500.00)	500.00	0.00	0.00
TOTAL REVENUES		(1,635,982.45)	1,811,263.00	(247,531.29)	13.67
Expenditures					
101	TRUSTEES	81,870.89	67,981.00	4,353.20	6.40
171	SUPERVISOR	31,048.17	20,418.00	952.75	4.67
172	TWP MANAGER	51,574.17	79,079.00	3,110.85	3.93
191	ACCOUNTING/GEN ADMIN	142,916.58	154,945.00	7,149.39	4.61
215	CLERK	50,396.29	38,506.00	1,373.70	3.57
228	INFORMATION TECHNOLOGY	35,112.67	55,000.00	838.00	1.52
247	BOARD OF REVIEW	4,939.70	0.00	0.00	0.00
253	TREASURER	31,887.39	38,606.00	1,317.82	3.41
257	ASSESSOR	216,986.11	208,070.00	13,854.59	6.66
262	ELECTIONS	28,365.59	9,100.00	0.00	0.00
265	TWP HALL & GROUNDS	52,568.59	67,200.00	3,076.98	4.58
266	LEGAL/ATTORNEY	27,023.85	41,000.00	0.00	0.00
330	LIQUOR CONTROL	10,760.94	0.00	0.00	0.00
371	BUILDING	109,676.11	253,440.00	16,873.77	6.66
372	ZONING	51,946.68	0.00	0.00	0.00
373	RENTAL INSPECTIONS	118,430.81	0.00	0.00	0.00
441	PUBLIC WORKS	446,212.41	681,950.00	27,297.59	4.00
721	PLANNING	19,193.51	196,843.00	5,277.52	2.68
722	ZONING BOARD OF APPEALS	3,140.82	0.00	0.00	0.00
751	PARKS & RECREATION	117,517.39	179,406.00	2,815.51	1.57
901	CAPITAL OUTLAY	44,321.13	47,000.00	0.00	0.00
TOTAL EXPENDITURES		1,675,889.80	2,138,544.00	88,291.67	4.13
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,635,982.45	1,811,263.00	247,531.29	13.67
TOTAL EXPENDITURES		1,675,889.80	2,138,544.00	88,291.67	4.13
NET OF REVENUES & EXPENDITURES		(39,907.35)	(327,281.00)	159,239.62	48.66

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 DR (CR)	2017 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDT USED
Fund 206 - FIRE FUND					
Revenues					
206-000-402.000	CURRENT REAL PROPERTY TAX	(603,580.60)	605,000.00	(262,527.19)	43.39
206-000-402.001	PROPERTY TAX REFUNDS-MTT	1,686.96	(500.00)	0.00	0.00
206-000-402.100	PRIOR YEARS PROPERTY TAXES	39.04	0.00	0.00	0.00
206-000-420.000	DELQ PERSONAL PROPERTY TAXES	(989.61)	500.00	(21.37)	4.27
206-000-445.000	INTEREST ON TAXES	(58.72)	0.00	21.37	100.00
206-000-600.200	FIRE PROTECTION - EDDA	(60,775.00)	60,775.00	0.00	0.00
206-000-600.300	FIRE PROTECTION - WDDA	(37,316.28)	37,300.00	0.00	0.00
206-000-665.000	INTEREST EARNED	(7,329.87)	4,500.00	(610.84)	13.57
206-000-671.100	REVENUE-STATE REIMBURSEMENT	(6,347.24)	0.00	0.00	0.00
TOTAL REVENUES		(714,671.32)	707,575.00	(263,138.03)	37.19
Expenditures					
336	FIRE DEPARTMENT	669,300.00	684,000.00	171,000.00	25.00
TOTAL EXPENDITURES		669,300.00	684,000.00	171,000.00	25.00
Fund 206 - FIRE FUND:					
TOTAL REVENUES		714,671.32	707,575.00	263,138.03	37.19
TOTAL EXPENDITURES		669,300.00	684,000.00	171,000.00	25.00
NET OF REVENUES & EXPENDITURES		45,371.32	23,575.00	92,138.03	390.83

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 DR (CR)	2017 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 248 - EDDA OPERATING					
Revenues					
248-000-402.000	CURRENT PROPERTY TAX	(426,383.74)	430,000.00	0.00	0.00
248-000-402.001	PROPERTY TAX REFUNDS-MTT	1,872.89	(5,000.00)	0.00	0.00
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	0.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	(2,149.37)	2,000.00	0.00	0.00
248-000-573.000	STATE AID REVENUE	(70,565.75)	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED	(1,883.75)	1,000.00	(129.31)	12.93
248-000-671.000	OTHER REVENUE	(101.09)	200.00	0.00	0.00
TOTAL REVENUES		(499,210.81)	428,450.00	(129.31)	0.03
Expenditures					
000	NONE	560,354.31	66,300.00	3,075.83	4.64
336	FIRE DEPARTMENT	60,775.00	60,775.00	0.00	0.00
TOTAL EXPENDITURES		621,129.31	127,075.00	3,075.83	2.42
Fund 248 - EDDA OPERATING:					
TOTAL REVENUES		499,210.81	428,450.00	129.31	0.03
TOTAL EXPENDITURES		621,129.31	127,075.00	3,075.83	2.42
NET OF REVENUES & EXPENDITURES		(121,918.50)	301,375.00	(2,946.52)	0.98

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 DR (CR)	2017 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 250 - WDDA OPERATING					
Revenues					
250-000-402.000	CURRENT PROPERTY TAX	(457,662.49)	460,000.00	0.00	0.00
250-000-402.001	PROPERTY TAX REFUNDS-MTT	8,337.74	(4,000.00)	0.00	0.00
250-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	0.00	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	(641.12)	300.00	307.13	(102.38)
250-000-573.000	STATE AID REVENUE	(6,837.57)	0.00	0.00	0.00
250-000-665.000	INTEREST EARNED	(1,734.91)	1,500.00	(142.78)	9.52
TOTAL REVENUES		(458,538.35)	458,050.00	164.35	(0.04)
Expenditures					
000	NONE	0.00	300,500.00	0.00	0.00
336	FIRE DEPARTMENT	37,316.28	37,300.00	0.00	0.00
996	TRANSFER OUT	220,000.00	265,000.00	0.00	0.00
TOTAL EXPENDITURES		257,316.28	602,800.00	0.00	0.00
Fund 250 - WDDA OPERATING:					
TOTAL REVENUES		458,538.35	458,050.00	(164.35)	0.04
TOTAL EXPENDITURES		257,316.28	602,800.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		201,222.07	(144,750.00)	(164.35)	0.11

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 DR (CR)	2017 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 288 - TRIBAL 2% GRANTS FUND					
Revenues					
288-000-665.000	INTEREST EARNED	(931.01)	0.00	(4.92)	100.00
TOTAL REVENUES		<u>(931.01)</u>	<u>0.00</u>	<u>(4.92)</u>	<u>100.00</u>
Expenditures					
728	ECONOMIC DEVELOPMENT	570,125.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>570,125.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 288 - TRIBAL 2% GRANTS FUND:					
TOTAL REVENUES		931.01	0.00	4.92	100.00
TOTAL EXPENDITURES		570,125.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>(569,193.99)</u>	<u>0.00</u>	<u>4.92</u>	<u>100.00</u>

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 DR (CR)	2017 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
590-000-456.000	HOOKUP FEE	(210,002.73)	100,000.00	0.00	0.00
590-000-627.000	SERVICE	(1,253,544.84)	1,265,581.00	(1,910.91)	0.15
590-000-627.100	DELINQUENT SEWER	2,341.07	4,500.00	0.00	0.00
590-000-628.000	INSPECTIONS	(1,200.00)	0.00	0.00	0.00
590-000-655.000	FINES & FORFEITURES	(30,349.61)	12,500.00	0.00	0.00
590-000-665.000	INTEREST EARNED	(17,841.79)	6,000.00	(1,490.65)	24.84
590-000-665.003	INTEREST EARNED - BOND RESERVES	(637.71)	0.00	(57.42)	100.00
590-000-669.001	INTEREST EARNED - SPECIAL ASSESSMENTS	(23,761.93)	7,101.00	0.00	0.00
590-000-670.000	DEBT RETIREMENT	(1,061,282.67)	1,076,087.00	(1,583.02)	0.15
590-000-670.100	DEBT SERVICE (SEWER 1) CITY ANNEX	(1,050.00)	1,000.00	0.00	0.00
590-000-671.000	OTHER REVENUE	(6,755.83)	500.00	0.00	0.00
590-000-672.500	REVENUE-SPECIAL ASSESS	0.00	22,292.00	(12,033.43)	53.98
590-000-673.000	GAIN ON SALE OF FIXED ASSETS	(9,138.00)	250.00	0.00	0.00
TOTAL REVENUES		(2,613,224.04)	2,495,811.00	(17,075.43)	0.68
Expenditures					
529	O & M EXPENDITURES	519,405.06	1,147,524.00	31,792.52	2.77
530	SEWER LIFT STATIONS	116,410.64	0.00	0.00	0.00
588	VEHICLE EXPENDITURES	33,667.24	0.00	0.00	0.00
611	WWTP	775,782.44	924,084.00	44,672.61	4.83
906	DEBT SERVICE	303,537.27	289,134.00	0.00	0.00
960	DEPRECIATION EXPENSE	0.00	700,000.00	0.00	0.00
TOTAL EXPENDITURES		1,748,802.65	3,060,742.00	76,465.13	2.50
Fund 590 - SEWER FUND:					
TOTAL REVENUES		2,613,224.04	2,495,811.00	17,075.43	0.68
TOTAL EXPENDITURES		1,748,802.65	3,060,742.00	76,465.13	2.50
NET OF REVENUES & EXPENDITURES		864,421.39	(564,931.00)	(59,389.70)	10.51

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2016 DR (CR)	2017 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
591-000-450.000	WATER SALES	(1,337,229.27)	1,222,804.00	(694.04)	0.06
591-000-450.100	BULK WATER SALES	(3,132.13)	2,500.00	0.00	0.00
591-000-450.200	FINAL READ	(1,755.00)	1,250.00	(240.00)	19.20
591-000-450.300	TURN-OFF	(2,550.00)	1,500.00	0.00	0.00
591-000-452.000	LATERALS	(5,946.96)	5,000.00	0.00	0.00
591-000-454.000	BENEFIT FEES	(44,474.25)	30,000.00	0.00	0.00
591-000-459.000	REVENUE-HOOK UP FEE	(89,831.40)	50,000.00	0.00	0.00
591-000-479.000	REVENUE-REPLACEMENT METERS	0.00	500.00	0.00	0.00
591-000-628.000	INSPECTIONS	(1,800.00)	1,250.00	0.00	0.00
591-000-655.000	FINES & FORFEITURES	(19,885.66)	12,500.00	0.00	0.00
591-000-665.000	INTEREST EARNED	(17,781.61)	10,000.00	(1,533.08)	15.33
591-000-667.300	LEASES - TOWER RENTAL	(37,395.42)	40,000.00	(6,901.34)	17.25
591-000-669.001	INTEREST EARNED-SPEC ASSESS	(15,070.78)	500.00	0.00	0.00
591-000-671.000	OTHER REVENUE	(3,433.86)	1,000.00	(2,250.55)	225.06
591-000-672.500	REVENUE-SPECIAL ASSESS	0.00	9,682.00	(4,667.22)	48.21
591-000-673.000	GAIN ON SALE OF FIXED ASSETS	(598.00)	500.00	0.00	0.00
TOTAL REVENUES		(1,580,884.34)	1,388,986.00	(16,286.23)	1.17
Expenditures					
536	WATER O & M	943,494.73	1,640,453.00	64,349.87	3.92
537	WATER WELLS	39,168.90	0.00	0.00	0.00
538	TREATMENT PLANT	69,743.73	0.00	94.60	100.00
539	WATER TOWER	23,757.43	0.00	0.00	0.00
588	VEHICLE EXPENDITURES	34,425.62	0.00	0.00	0.00
906	DEBT SERVICE	66,755.41	65,279.00	0.00	0.00
960	DEPRECIATION EXPENSE	0.00	300,000.00	0.00	0.00
TOTAL EXPENDITURES		1,177,345.82	2,005,732.00	64,444.47	3.21
Fund 591 - WATER FUND:					
TOTAL REVENUES		1,580,884.34	1,388,986.00	16,286.23	1.17
TOTAL EXPENDITURES		1,177,345.82	2,005,732.00	64,444.47	3.21
NET OF REVENUES & EXPENDITURES		403,538.52	(616,746.00)	(48,158.24)	7.81
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		7,503,442.32	7,290,135.00	544,000.86	7.46
TOTAL EXPENDITURES - ALL FUNDS		6,719,908.86	8,618,893.00	403,277.10	4.68
NET OF REVENUES & EXPENDITURES		783,533.46	(1,328,758.00)	140,723.76	10.59

REQUEST FOR TOWNSHIP BOARD ACTION

TO: Board of Trustees	DATE: 02/15/2017
FROM: Twp Planner/Assessor Peter Gallinat, Patricia DePriest	DATE FOR BOARD CONSIDERATION: 02/22/2017
ACTION REQUESTED: Hold a public hearing and consider Ordinance 2017-01 for adoption at the conclusion of the public hearing. If the board does so choose to adopt Ordinance 2017-01 it will require a Roll Call Vote	

Current Action Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____ X _____

Finance Approval _____

BACKGROUND INFORMATION

On March 10, 1967 the State Housing Development Authority Act of 1966 became effective. The act addressed a number of issues related to housing in the state. One issue among them was the exemption of housing projects from taxes. Chapter 1 Section 125.1415a one (1) through eight (8) describes the process.

On March 8, 2000 the Charter Township of Union adopted Ordinance 2000-01. The Ordinance would be known as the "Charter Township of Union Ordinance No. 2001-01, Section 42 Tax Exemption Ordinance for the Sterling Group." This would be an Ordinance to provide for a service charge in lieu of taxes for a proposed multiple family dwelling project for persons of low income to be assisted pursuant to the provisions of the State Housing Development Authority Act of 1966, as amended.

The Township Ordinance establishes the annual service charge under Part 147 Section 5. The annual service charge would consist of ten (10) percent of the collections from the total Annual Shelter Rent during the period from January 1 through December 31 of each year. Beginning in 2002 the annual service charge would not be less than twenty-five thousand dollars (\$25,000) per year. The duration of the Ordinance found in Part 147 Section 10 commences with the tax year of 2001 and ends in the tax year 2021.

Arbors at Eagle Crest is a multiple family dwelling development located off of Isabella Road in the Charter Township of Union. The development was constructed in 2 phases. The first phase being closest to the road and the second phase located further off the road on the back of the property. Phase 1 of the development was approved by the Township Planning Commission in March of 2000. A condition of the approval was a Special Use Permit for Multiple-family dwellings of five or more units. This SUP was granted in April of 2000 by the Board of Trustees.

Eagle Crest LDHA LLC is currently in the process of purchasing phase 1 of the Arbors at Eagle Crest. This is a subgroup entity under LARC Community Development Group. Ownership of Phase II of the development will remain with the current owners. Eagle Crest LDHA LLC has requested no changes to the Ordinance as it relates to the amount of the service charge or duration of the ordinance.

The Township Board of Trustees voted on February 8, 2017 to publish notice of a public hearing for Ordinance 2017-01 for adoption on 02/22/17. Tonight the board shall conduct the public hearing as advertised. After the public hearing under new business the board shall consider adopting Ordinance 2017-01. If adopted, a notice will be published in the paper declaring the Ordinance 2017-01 adopted.

SCOPE OF SERVICES

In order for the State of Michigan to approve a payment in lieu of taxes local approval must first be granted by adoption of an Ordinance. The amendments to the existing ordinance allow for Eagle Crest LDHA LLC to provide the same level of service for low income residents of Arbors at Eagle Crest Apartments. Key sections of the Ordinance to be amended:

- Section I Name: replace “Sterling Group” with “LARC Community Development Group”
- Section III Definitions H: remove Arbors at and replace “Limited Partnership” with “Limited Liability Company
- Section VI Contractual effect of Ordinance: add the language “a contract” after the word contrary and before the word between.
- Add section XIV-Effective Date: “This Ordinance shall be effective seven (7) days after publication in a local newspaper of general circulation.”5

JUSTIFICATION

In order for Eagle Crest LDHA LLC to be approved by the state of Michigan for a payment in lieu of taxes they must get approval by a local ordinance first. If changes are not made to the Ordinance 2000-01 Eagle Crest LDHA LLC will not be able to complete the process to purchase Phase I of the Arbors at Eagle Crest.

PROJECT IMPROVEMENTS

- This project allows continued multiple-family housing available for current residents of the township. By doing so it provides safety, health, community well-being and the common good.
- Providing housing for low income families in the township continues prosperity through economic diversity, cultural diversity, and social diversity

COSTS

N/A

PROJECT TIME TABLE

IF APPROVED THE ORDINANCE BECOMES EFFECTIVE SEVEN (7) DAYS AFTER PUBLICATION OF ADOPTION

RESOLUTION

Authorization is hereby given to...

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

REQUEST FOR TOWNSHIP BOARD ACTION

TO: Board of Trustees	DATE: 02/15/2017
FROM: Twp Planner Peter Gallinat	DATE FOR BOARD CONSIDERATION: 02/22/2017
ACTION REQUESTED: Hold a public hearing and consider Ordinance 2017-02 for adoption at the conclusion of the public hearing. If the board so does choose to adopt Ordinance 2017-02 it will require a Roll Call Vote	

Current Action _____ Emergency X

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A X

Finance Approval _____

BACKGROUND INFORMATION

On December 20, 2016 the Charter Township of Union Planning Commission reviewed a rezoning request from Mr. Robert Myers. The request was to rezone his property at 4572 E. Valley Rd. from R-1 (Rural Residential) to AG (Agricultural). The applicant's reason for the rezone was to construct a 70' x 130' accessory building in excess of 12' in height. A Public hearing was held on December 20, 2016. No comment in opposition to the rezone was made at the public hearing. One neighbor before the meeting was held called to say they preferred the zoning to stay residential. After hearing from both township staff and the applicant the Planning Commission voted to recommend approval of the rezone request. The Planning Commission determined the new AG zone would remain harmonious to the surrounding properties. It was convenient for the applicant as allowed in Section 4.1 of the Zoning Ordinance. The change comports with the Future Land Use Map of the Township Master Plan.

As required the County Planning Commission reviewed the rezone request on January 12, 2017. County staff noted that the request appeared to be consistent with Township's Master Plan. The County Planning Commission had no comments on the request.

The Township Board of Trustees voted on February 8, 2017 to publish notice of a public hearing for Ordinance 2017-02 for adoption on 02/22/17. Tonight the board shall conduct the public hearing as advertised. At the conclusion of the public hearing the board shall consider adopting Ordinance 2017-02. If adopted, a notice will be published in the paper declaring the Ordinance 2017-02 adopted.

SCOPE OF SERVICES

Public hearing for the adoption of Ordinance 2017-02 will be held tonight as scheduled. The board shall consider adoption of Ordinance under new business after the public hearing is held. If adopted, notice of adoption will be published and ordinance 2017-02 will become effective seven (7) days after publication.

JUSTIFICATION

The rezoning request has been recommended for approval by the Township Planning Commission. The Isabella County Planning Commission had no comments on the rezone request. The Township Board voted to notice a public hearing for adoption at the 02-08-2017 meeting.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed with the request (from Policy 1.0: Global End)

1. Community well-being and common good.

COSTS

PROJECT TIME TABLE

FEBRUARY 2017

RESOLUTION

Authorization is hereby given to...

Resolved by _____ Seconded by _____

Yes:

No:

Absent: